

## Employment Opportunities: FOCUS CAMP LEJEUNE Resiliency Trainer

The FOCUS Family Resiliency Trainer will provide services here aboard Camp Lejeune, under the direct supervision of the FOCUS Site Director (SD). Major job functions include: (1) facilitating structured family training intervention and group workshops with military parents and children; (2) completing individual intakes/orientations and assessments with family participants; (3) assisting program outreach within military and larger community; (4) overseeing and/or ensuring tracking and monitoring of participants' participation in the program, (5) completing required documentation and computer entry of assessment and participant information; and, (6) attending training and supervision sessions.

- \* Facilitate family resiliency training service for military families using a manualized protocol.
- \* Complete family intakes/orientations with military families
- \* Collect assessment and quality assurance information and provide appropriate referrals as necessary.
- \* Maintain case and programmatic documentation via computer data entry.
- \* Track family progress and follow up with families as needed, including making phone calls, mailing letters, etc.
- \* Keep the Site Director informed about the progress and status of participating families.
- \* Coordinate with Administrative Coordinator for scheduling and contacting families for the program.
- \* Attend weekly group supervision meetings to receive feedback on delivery of intervention
- \* Conduct outreach presentations both with military families and other community service providers and family resources
- \* Conduct psycho-education workshops and other sessions related to FOCUS programming
- \* Attend team administrative meetings and ongoing training sessions.

### Job Qualifications:

- \* Ph.D, LCSW, or M.A. in Psychology or related fields; clinical license desirable.
- \* Practice experience in the area of family and/or child services.
- \* Experience, high comfort level and/or knowledge about working with military populations.
- \* Experience working with children, teens and adults.
- \* Skilled in keeping accurate and timely records.
- \* Excellent written, verbal, and interpersonal communication skills.
- \* Ability to work effectively and closely with other members of the service team.
- \* Excellent organizational and problem-solving skills.
- \* Ability to work independently and report to Site Director on a regular basis and in a timely manner.
- \* Must have valid driver's license, auto insurance and access to an automobile.
- \* Knowledge of Microsoft Office applications including Word, Outlook, Excel, and Power Point and willingness to learn new computer-based systems for worksite management.
- \* Ability to work flexible hours.

Salary is competitive with local community standards and commensurate with experience; benefits are provided. Hiring will be on an annual contract basis.

**Please contact our office directly to speak with Amy Greenslit, Site Director, FOCUS Camp Lejeune at 910-450-5631. In addition, FOCUS currently has openings in Gulfport, MS and Quantico, VA. For available positions outside of Camp Lejeune, please contact Lee Klosinski at 310-267-0624.**