

The IDP Competencies listed below will assist you in reaching your Career Goals- you may take an MCCS course or workshop, CLD class, a college course or certification, or meet that requirement by one of the approved DVDs, Books or Videos. Please seek your Supervisor's approval.

All media is available at your MCCS Camp Lejeune Base Library, Public Library or through your MCCS Training Department.

Please contact us at 451-3137 if you need clarification or for any further information.

COMPETENCY	COURSE/WORKSHOP	APPROVED MEDIA
Change Management	~Who moved my cheese? ~Leadership Skills for Managers(HQ) ~MCCS Managers Course (HQ)	~Book/CD- "Who moved my cheese?" ~Cassettes- "In Search of Excellence" ~Cassettes- "Turn Talent into Performance"
Coaching/ Counseling	~BRAINS! ~ IDP/PF Workshop ~Career Development Workshop ~Leadership Skills for Managers(HQ) ~Strategic Business Planning(HQ)	~Book-"EQ- Emotional Intelligence" ~Cassettes- "First break all the rules" ~Cassettes- "How to win friends and Influence People" ~Cassettes- "In Search of Excellence" ~Cassettes- "Turn Talent into Performance"
Communication	~Generations ~Desk Top Procedures I & II ~Naval Correspondence ~Leadership Skills for Managers(HQ) ~IDP/PF workshop ~Strategic Business Planning(HQ)	~Book-"EQ- Emotional Intelligence" ~Cassettes- "First break all the rules" ~Cassettes- "How to win friends and Influence People" ~Cassettes- "Turn Talent into Performance"
Conflict Management	~Anger Mngt I & II ~Leadership Skills for Managers(HQ) ~MCCS Managers Course (HQ) ~Strategic Business Planning(HQ)	~Cassettes- "First break all the rules" ~Cassettes- "In Search of Excellence"
Customer Service	~WCCS ~Advanced Customer Service ~Give 'em the Pickle ~MCCS Managers Course (HQ)	~Book- "The FISH philosophy"
Diversity Awareness	~Generations	~Cassettes- "How to win friends and Influence People"
External Awareness	~ BTB- Combat Stress ~Investing in your future	~ Book-"Flags of our Fathers"
Financial Management	~P&L's ~Applied Financial Mngt (HQ) ~Budget/Variance reports	
Flexibility	~Give em the pickle ~Strategic Business Planning(HQ)	~Book-"EQ- Emotional Intelligence" ~Cassettes- "First break all the rules"
Human Resources Management	~IDP/PF workshop ~Career Development Workshop ~Leadership Skills for Managers(HQ) ~MCCS Managers Course (HQ) ~Workers Comp	~Cassettes- "In Search of Excellence" ~Cassettes- "Turn Talent into Performance"
Influencing/ Negotiating	~Leadership Skills for Managers(HQ)	~Cassettes- "How to win friends and Influence People" ~Cassettes- "Turn Talent into Performance"
Interpersonal Skills	~7 Habits (HQ) ~BRAINS! ~IDP/PF workshop	~Book-"EQ- Emotional Intelligence" ~Cassettes- "First break all the rules" ~Cassettes- "How to win friends and Influence People" ~Book- "Self Esteem & Peak Performance" ~Cassettes- "Turn Talent into Performance"
Leadership	~What's your Pickle? ~7 Habits (HQ) ~Leadership Skills for Managers(HQ) ~MCCS Managers Course (HQ)	~Cassettes- "How to win friends and Influence People" ~Cassettes- "In Search of Excellence" ~Cassettes- "Turn Talent into Performance"
Problem Solving	~Abilene ~Leadership Skills for Managers(HQ) ~MCCS Managers Course (HQ) ~IDP/PF workshop	~Cassettes- "In Search of Excellence" ~Cassettes- "Turn Talent into Performance"
Program Development	~MCCS Managers Course (HQ) ~Strategic Business Planning(HQ)	
Resource Management	~ BTB- Combat Stress ~MS- Word/PP/Excel/Outlook ~Desk Top Procedures I & II ~MCCS Managers Course (HQ)	~Book-"Time Tactics of Very Successful People" ~ Book- "Successful Managers Handbook"
Self Direction	~ 7 Habits (HQ) ~Anger Mngt I & II	~Book-"EQ- Emotional Intelligence" ~Cassettes- "How to win friends and Influence People" ~Book- "Self Esteem & Peak Performance"
Time Management	~ 7 Habits (HQ)	~Book-"Time Tactics of Very Successful People" ~Cassettes- "How to win friends and Influence People" ~Cassettes- "In Search of Excellence"